



**St. George and St. Martin Catholic Academy**

**POLICY ON PUPIL EXCLUSIONS  
2023-24**



Exclusions are of two kinds:

**(1) SHORT FIXED TERM TEMPORARY SUSPENSION**

A pupil may be excluded for a disciplinary offence for a period of up to five school days, after which the pupil will return to school. The Chair of the Academy Committee will be informed in writing.

There is a limit of 45 school days in a school year for fixed term exclusions.

**(2) PERMANENT EXCLUSION**

A pupil may be permanently excluded after a final decision to that effect has been taken by the Academy Committee.

In each of the above cases it is the duty of the Principal to inform the parents of the pupil (or pupils) involved by letter. The letter will also offer parents the opportunity to discuss the matter with the school. In both temporary and permanent exclusions the Principal will make clear to the parents of the child the reason for the exclusion, and the amount of time for which the child is excluded. If the parents refuse to accept the condition or conditions then the Principal shall take the matter to the Chair of the Academy Committee. Until such time as the matter is resolved the child shall remain excluded from the school.

At St. George and St. Martin, suspension and exclusion may be used for one or more of the following offences:

- a) violence, whether physical or verbal, as in the use of foul and abusive language to another pupil, to a member of staff, or to a visitor to the school.
- b) Wilful damage to property.
- c) Theft of property.
- d) Persistent offending against the ethos and standards of St. George and St. Martin.

Permanent exclusion is normally only used as a last resort and after a number of offences have occurred which warrant temporary exclusion. Nevertheless St. George and St. Martin reserves the right to permanently exclude a pupil for one offence if the Academy Committee consider it appropriate to do so.

Please also refer to the school's Behaviour Policy

Agreed by staff: \_\_\_\_\_ Date: \_\_\_\_\_

Agreed by governors: \_\_\_\_\_ Date: \_\_\_\_\_