



## SGSM Whole School Handwriting Medium Term Plan



### EYFS

#### **Early Learning Goals**

##### Fine motor skills

Hold a pencil effectively in preparation for fluent writing, using the tripod grip in almost all cases.

##### Writing

Write recognisable letters, most of which are correctly formed.

#### **Birth to 3**

##### Fine Motor Skills

I am developing manipulation and control

##### Writing

I make marks on my picture to stand for their name.

#### **3 & 4 year olds**

##### Fine Motor Skills

I use a comfortable grip with good control when holding pens and pencils.

I show a preference for a dominant hand.

##### Writing

I write some letters accurately.

I can write some or all of my name.

#### **Reception**

##### Fine Motor Skills

I am developing my small motor skills so that I can use a range of tools competently and confidently, such as pencils for drawing and writing.

I am developing the foundations of a handwriting style which is fast, accurate and efficient.

Writing

I can form lower-case and capital letters correctly.

**\*\*\*Development is achieved across the years through a range of activities within the EYFS setting. These include pencil control, letter formation, use of phonics lessons, cutting, threading and building activities to develop hand-eye co-ordination, dough disco and digit dance. These enable children to develop muscle use and understanding of movement and direction. Activities are inspired by ReadWriteInc letter formation rhymes and activity suggestions provided in Penpals for Writing, F1 and F2.**

	Year 1
Autumn	<ul style="list-style-type: none"> <li>• Sit correctly at a table, holding a pencil comfortably and correctly.</li> </ul> <p><b>This should be constantly and consistently embedded across the term.</b></p> <ul style="list-style-type: none"> <li>• Understand which letters belong to which handwriting 'families' (e.g. letters that are formed in similar ways) and to practise these. (Long-legged giraffe, one-armed robot, curly caterpillar)</li> <li>• Form capital letters. (Long-legged giraffe, one-armed robot, curly caterpillar)</li> <li>• Begin to form lower-case letters in the correct direction, starting and finishing in the right place.</li> </ul>
Spring	<ul style="list-style-type: none"> <li>• Sit correctly at a table, holding a pencil comfortably and correctly.</li> </ul> <p><b>This should be constantly and consistently embedded across the term.</b></p> <ul style="list-style-type: none"> <li>• Understand which letters belong to which handwriting 'families' (e.g. letters that are formed in similar ways) and to practise these. (Zig-zag monster)</li> <li>• Begin to form lower-case letters in the correct direction, starting and finishing in the right place.</li> <li>• Form capital letters. (all)</li> <li>• Form digits 0-9</li> </ul>
Summer	<ul style="list-style-type: none"> <li>• Sit correctly at a table, holding a pencil comfortably and correctly.</li> </ul> <p><b>This should be constantly and consistently embedded across the term.</b></p> <ul style="list-style-type: none"> <li>• Form digits 0-9, 10-20</li> <li>• Begin to form lower-case letters in the correct direction, starting and finishing in the right place to begin diagonal joins with ascenders.</li> </ul>

	Year 2
Autumn	<ul style="list-style-type: none"><li>• Form lower-case letters of the correct size relative to one another.</li><li>• Start using some of the diagonal and horizontal strokes needed to join letters.</li><li>• Write digits of the correct size, orientation and relationship to one another and to lower case letters.</li></ul>
Spring	<ul style="list-style-type: none"><li>• Form lower-case letters of the correct size relative to one another.</li><li>• Start using some of the diagonal and horizontal strokes needed to join letters.</li><li>• Use spacing between words that reflects the size of the letters.</li></ul>
Summer	<ul style="list-style-type: none"><li>• Form lower-case letters of the correct size relative to one another.</li><li>• Start using some of the diagonal and horizontal strokes needed to join letters.</li><li>• Write capital letters of the correct size, orientation and relationship to one another and to lower case letters.</li><li>• Use spacing between words that reflects the size of the letters.</li></ul>

	Year 3
Autumn	<ul style="list-style-type: none"> <li>• Use the diagonal and horizontal strokes that are needed to join letters.</li> <li>• Understand which letters, when adjacent to one another, are best left un-joined. <b>(Not all break letters as stated in Penpals- only x and z. Try to join all other letters)</b></li> </ul>
Spring	<ul style="list-style-type: none"> <li>• Use the diagonal and horizontal strokes that are needed to join letters.</li> </ul>
Summer	<ul style="list-style-type: none"> <li>• Increase the legibility, consistency and quality of their handwriting (e.g. ensuring the down strokes of letters are parallel and equidistant. That lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch)</li> </ul>

	Year 4
Autumn	<ul style="list-style-type: none"> <li>• Use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left un-joined</li> <li>• Increase the legibility, consistency and quality of their handwriting (e.g. ensuring the down strokes of letters are parallel and equidistant. That lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch)</li> </ul>
Spring	<ul style="list-style-type: none"> <li>• Use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left un-joined</li> <li>• Increase the legibility, consistency and quality of their handwriting (e.g. ensuring the down strokes of letters are parallel and equidistant. That lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch)</li> </ul>
Summer	<ul style="list-style-type: none"> <li>• Use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left un-joined</li> <li>• Increase the legibility, consistency and quality of their handwriting (e.g. ensuring the down strokes of letters are parallel and equidistant. That lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch)</li> </ul>

	Year 5
Autumn	<ul style="list-style-type: none"> <li>• Write legibly, fluently and with increasing speed by:</li> <li>• choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters</li> <li>• choosing the writing implement that is best suited for a task.</li> </ul>
Spring	<ul style="list-style-type: none"> <li>• Write legibly, fluently and with increasing speed by:</li> <li>• choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters</li> <li>• choosing the writing implement that is best suited for a task.</li> </ul>
Summer	<ul style="list-style-type: none"> <li>• Write legibly, fluently and with increasing speed by:</li> <li>• choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters</li> <li>• choosing the writing implement that is best suited for a task.</li> </ul>

	Year 6
Autumn	<ul style="list-style-type: none"> <li>• Write legibly, fluently and with increasing speed by:</li> <li>• choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters</li> <li>• choosing the writing implement that is best suited for a task.</li> </ul>
Spring	<ul style="list-style-type: none"> <li>• Write legibly, fluently and with increasing speed by:</li> <li>• choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters</li> <li>• choosing the writing implement that is best suited for a task.</li> </ul>
Summer	<ul style="list-style-type: none"> <li>• Write legibly, fluently and with increasing speed by:</li> <li>• choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters</li> <li>• choosing the writing implement that is best suited for a task.</li> </ul>